

Social Media Policy

The following policy has been established to protect the rights of faculty, staff and other parents within the Oxford Academy School community. Oxford Academy of Miami promotes positive, healthy home-school communication. With the onset of the technology age, media as well as social media have become prevalent tools for communication. As Oxford Academy of Miami values our small family atmosphere, we are also vigilant of the dangers surrounding social media. To this end, the following policy has been established to provide for the protection of Oxford Academy of Miami's agents and students.

POLICY STATEMENT: Parents and Guardians must follow **THE RULES AND REGULATIONS OUTLINED IN THE PARENT/STUDENT HANDBOOK AS WELL AS MIAMI DADE PUBLIC SCHOOLS CODE OF CONDUCT**. Further provisions are outlined below for acceptable use of social media in the workplace.

1. No posting of videos or pictures of Oxford School events of students or it's agents on personal social media, i.e. FACEBOOK, TWITTER, personal emails etc without strict, explicit approval from participants
2. Under no circumstances will a parent photograph or videotape other students for school use without clearance from the Office.
3. Use of Room parent email addresses are solely for the use of Oxford business, not for personal use or gain.
4. At no time should a parent use the name or identify another student using email either to another parent or agent of Oxford Academy.

STAFF PROCEDURES:

1. Faculty and staff are to report any incident to the principal immediately.
2. Complete a written incident report

ADMINISTRATIVE PROCEDURES:

1. If necessary, ask remove person to be removed from facility
2. Follow up with Governing Board regarding the severity of the incident
3. If necessary, involve the authorities regarding harassment
4. Issue a letter explaining the possible loss of privilege for reenrollment for the subsequent year

Parent _____ Date _____
Student _____ Date _____

Disruptive Parent/ Guardian Policy

The following policy has been established to protect the rights of faculty, staff and other parents within the Oxford Academy School community. Oxford Academy of Miami promotes positive, healthy home-school communication. Excessive disruptions to the classroom teacher, staff or administration will be deemed unacceptable. To this end, the following policy has been established to provide for the protection of Oxford Academy of Miami's agents and students.

POLICY STATEMENT: Parents and Guardians must follow THE RULES AND REGULATIONS OUTLINED IN THE PARENT/STUDENT HANDBOOK AS WELL AS MIAMI DADE PUBLIC SCHOOLS CODE OF CONDUCT. Further provisions are outlined below for acceptable communication in the workplace.

1. No excessive harassing emails
2. No "foul" language on school grounds directed or indirectly toward staff, faculty or students
3. Under no circumstances will a parent address another parent's student in an aggressive manner
4. Entering classrooms without prior clearance from the Office

STAFF PROCEDURES:

1. Faculty and staff are to report any incident to the principal immediately.
2. Complete a written incident report

ADMINISTRATIVE PROCEDURES:

1. If necessary, ask remove person to be removed from facility
2. Follow up with Governing Board regarding the severity of the incident
3. If necessary, involve the authorities regarding harassment
4. Issue a letter explaining the possible loss of privilege for reenrollment for the subsequent year

Parent _____ Date _____

Student _____ Date _____